



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, APRIL 1, 2024 – 7:00 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
George Holt – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Jeff Wearing – Councilmember  
Erik Oliver – Councilmember

**ELECTED OFFICIALS PRESENT:**

Jim Windham – Councilmember

**APPOINTED/STAFF PRESENT:**

Bill Andrew – City Manager  
Marcia Brooks – City Clerk/Treasurer  
David Strickland – City Attorney  
Mark Anglin – Police Chief  
Jody Reid – Supervisor of Maintenance and  
Utilities  
Sam Brooks – Police Officer  
Terry White – Police Officer

**OTHERS PRESENT:** Laura Gafnea (Oxford College), Chairman Marcello Banes and Latonya Hamp (Newton County Commissioner's Office), Chairman Lucy Hay (Newton Education Foundation Board)

1. The meeting was called to order by the Honorable David S. Eady, Mayor.
2. **Jeff Wearing made a motion to accept the agenda for the April 1, 2024 Mayor and Council Regular Meeting. Erik Oliver seconded the motion. The motion was approved unanimously (6/0).** (Attachment A)
3. **Erik Oliver made a motion to approve the Consent Agenda. Laura McCanless seconded the motion. The motion was approved unanimously 6/0.** (Attachment B)
4. **Mayor's Report**  
Mayor Eady welcomed Chairman Banes and Chairman Hay to speak to the City Council on their appeal for support from all the municipalities in Newton County for the Education First Initiative. The City Council pledged their support and will vote on the proclamation at their May voting meeting.

Chief Mark Anglin made a presentation to officers Sam Brooks and Terry White.

Mayor Eady announced that the revised scope for the trails grant from the State Office of Planning and Budget has been accepted. The project to build three trails can proceed.

**5. Citizen Concerns**

None.

**6. Consideration of the Personnel Committee Recommendations (Attachment C)**

**Erik Oliver made a motion to approve the recommendations of the Personnel Committee. Jeff Wearing seconded the motion. The motion was approved unanimously (6/0).**

**7. Consideration of Pastor Charlie Williams for Grand Marshal of the July 4<sup>th</sup> Parade (Attachment D)**

**Laura McCanless made a motion to approve naming Pastor Charlie Williams as Grand Marshal for the July 4<sup>th</sup> Parade. Erik Oliver seconded the motion. The motion was approved unanimously (6/0).**

Mayor Eady added that he should also be designated as Oxford's Citizen of the Year.

**8. Amendment to City of Oxford Ordinance 14-134 – 100-foot Stream Buffer – Second Reading (Attachment E)**

**Laura McCanless made a motion to approve the second reading of the amendment to the ordinance. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

**9. Authorization for the Mayor to Sign the Viper Alarm Agreements (Attachment F)**

**Mike Ready made a motion to authorize the Mayor to sign the Viper Alarm Agreements for the four monitored locations. Jeff Wearing seconded the motion. The motion was approved unanimously (6/0).**

**10. Authorization for the Mayor to sign the Right-of-Way Easement on Whatcoat Street with Emory University (Attachment G)**

**Laura McCanless made a motion to authorize the Mayor to sign the Right-of-Way easement on Whatcoat Street with Emory University. Jeff Wearing seconded the motion. The motion was approved unanimously (6/0).**

**11. Authorization for the Mayor to sign the \$10,000 Addendum to the Whatcoat Street Design Task Order (TO) for the bidding of the Whatcoat Street Realignment (Attachment H)**

**Laura McCanless made a motion to authorize the Mayor to sign the \$10,000 addendum. Jeff Wearing seconded the motion. The motion carried (5/1). Erik Oliver voted nay.**

**12. Approval of the Mayor's Signature for the Statewide Mutual Aid Agreement (Attachment I)**

**Laura McCanless made a motion to approve the Mayor's signature for the Statewide Mutual Aid Agreement. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

**13. Request to close City Offices for the BS&A Conversion (Attachment J)****Mike Ready made a motion to:**

- a. **Close the office May 16<sup>th</sup> and May 17<sup>th</sup>**
- b. **Terminate access to online payments on May 15<sup>th</sup> at 11:59 pm (restore on May 20<sup>th</sup>)**
- c. **Waive 10% penalties for May 2024**

**Laura McCanless seconded the motion. The motion was approved unanimously (6/0).**

**14. Request to add BS&A Human Resources Software Module to our current contract and to purchase cashiering equipment for payments (Attachment K)**

**Erik Oliver made a motion to approve both requests. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

**15. Proposal for New Monthly Billing Arrangement for City Attorney (Attachment L)**

**George Holt made a motion to approve the new monthly billing arrangement for the City Attorney. Erik Oliver seconded the motion. The motion was approved unanimously (6/0).**

**16. Council Appointment to the Oxford DDA (Attachment M)**

**Laura McCanless made a motion to appoint Natalie Raymond to the Oxford DDA. George Holt seconded the motion. The motion was approved unanimously (6/0).**

**17. Updated Price Proposal from Shades of Green for Plan to Landscape City Hall Property (Attachment N)**

**Mike Ready made a motion to approve the updated price proposal. Laura McCanless seconded the motion.**

**Discussion:**

Erik Oliver asked if the site plan includes the rights-of-way around City Hall. Mayor Eady clarified that the right-of-way on Asbury Street is not included but the right-of-way on West Clark Street should be included.

**The motion was approved unanimously (6/0).**

**18. Invoices (Attachment O)**

The City Council reviewed invoices paid for \$1,000 or more in the month of January 2024. A discussion was held concerning the services provided by Electric Cities of Georgia (ECG).

**19. Executive Session**

**Erik Oliver made a motion to enter Executive Session at 7:40 p.m. to discuss a real estate matter and personnel matters. Laura McCanless seconded the motion. The motion was approved unanimously (6/0).**

**George Holt made a motion to exit Executive Session at 8:54 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (6/0).**

20. **Adjourn**

**Mike Ready made a motion to adjourn at 8:55 p.m. George Holt seconded the motion. The motion was approved unanimously (6/0).**

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer